



# Green Office Teleworkers



**Do you or other members in your Green Office work remotely?** Whether working from home or from another remote location, utilize this resource to help all members participate in the Green Office.



## Green Habits: Green Office Resources

Pay attention to green habits you can adopt in your remote office space. Look through our green office resources to pinpoint areas you can focus on in your particular work environment.

- **Bozeman Commuter Project**
  - If you're working from home, you've probably already reduced your transportation impact by eliminating your commute to work. However, you can still make use of the Bozeman Commuter Project to further reduce your transportation impact.
- **Composting**
  - Consider subscribing to Happy Trashcan or other composting programs in Bozeman, or even start a compost bin of your own!
- **Recycling in Bozeman**
  - Consider adding recycling services to your waste pick-up services, or utilize the free drop-off locations in Bozeman. Learn about what can and cannot be recycled in the City of Bozeman.
- **Workstation & Winter Heating Guides**
  - Consider taking the same measures in your home office space as we suggest for any office space in these two resources.

## Green Office Checklist

As your office strives to meet requirements in the checklist, see if you can meet the same requirements within your home office space. Feel free to be creative! Also, don't hesitate to reach out to your Green Office Team Lead, or the Office of Sustainability to work through any issues or questions that may come up.