

MONTANA STATE UNIVERSITY - UAV/DRONE REPORT FORM

Use this form to report new drone acquisitions, changes or disposal.

Complete for each UAV and forward to the MSU Insurance Manager at insurance@montana.edu. Please call 994-6888 with questions.

Insurance Type:

Liability only (required) _____ X _____
Add Hull Damage Coverage (optional) _____

General Information:

Person Reporting: _____
Phone#: _____
Email Address: _____
Date of Report: _____
Reason for Change/Add.: _____
Date of Acquisition: _____
Date of Disposal: _____

MSU Dept. Information:

Dept. Name/Dept. Code: _____
Index # / Org.# : _____

Operator Information:

Assigned Operator Name: _____
Last 4 digits of MSU GID#: _____

UAV Information:

FAA Certificate Number _____
Model Year: _____
Serial Number: _____
UAV Make: _____
UAV Model: _____
UAV Leased? Yes/No _____
UAV Loaned? Yes/No _____
Owner of UAV: _____
*Value of UAV: _____
Monthly Lease Amount: _____

***Do not add the value of payload, e.g. cameras**