MONTANA STATE UNIVERSITY
UNIVERSITY FACILITIES MANAGEMENT
PO BOX 172760, BOZEMAN, MONTANA 59717-2760 Phone:
406 994-5413 • Fax: 406-994-5665

CERTIFICATE OF SUBSTANTIAL COMPLETION

Project Name: _____ PPA NO.: _____
Project Address: _____ Date: _____
Project Location: _____

To: **MONTANA STATE UNIVERSITY**

University Facilities Management
516 W. Grant St., PO Box 172760
Bozeman, Montana 59717-2760

Architect/Engineer: _____

Contractor: _____ Contract Date: _____
Contract Award Amount: _____

PROJECT OR DESIGNATED PORTION SHALL INCLUDE:

The work performed under this Contract has been reviewed and found to be substantially complete. The Date of Substantial Completion of the Project or portion thereof designated above, which is also the date of commencement of applicable warranties required by the Contract Documents, except as stated below is hereby established as: _____

BASIC PROJECT INFORMATION (required by Risk & Tort Defense Division)	NEW	REMODEL/RENOVATION
Total Square Footage	Sq. Ft.	Sq. Ft.
General Construction Material (e.g. masonry, metal panel, wood, etc.)		
Total Construction Cost		
Fire Sprinklers Installed (yes/no)	◯ Yes ◯ No	◯ Yes ◯ No
Estimated Date of Occupancy (if different from date of Substantial)		
Building Usage:		
Safety Consultation with DLI:	◯ Yes ◯ No	◯ Yes ◯ No
Additional Comments:		

Definition of Date of Substantial Completion

The Date of Substantial Completion of the Work or designated portion thereof is the Date certified by the Architect/Engineer when construction is sufficiently complete, in accordance with the Contract Documents, so the Owner can occupy or utilize the Work or designated portion thereof for the use for which it is intended, as expressed in the Contract Documents.

A list of items to be completed or corrected, prepared by the Contractor and verified and amended by the Architect/Engineer, is attached hereto. The failure to include any items on such list does not alter the responsibility of the Contractor to complete all the Work in accordance with the Contract Documents. The warranty period is defined as commencing with Substantial Completion (or with each Substantial Completion if there is more than one) of the Project, or any portion thereof, and continuing for one (1) calendar year from the date of Final Acceptance of the entire project unless otherwise modified in writing as part of the Substantial Completion or Final Acceptance.

Architect/Engineer	Signature	Date

The Contractor will complete or correct the Work on the list of items attached hereto within _____ days from the above Date of Substantial Completion.

Contractor	Signature	Date

The Owner accepts the Work or designated portion thereof as substantially complete and will assume full possession thereof at _____ (Time) on _____ (Date)

Montana State University
Planning, Design & Construction

Owner	Signature	Date

The responsibilities of the Owner and the Contractor for security, maintenance, heat, utilities, damage to the Work and insurance will be as follows (use attachments as necessary):