

UNIVERSITY GRADUATE COUNCIL

MINUTES

October 25, 2023

10 a.m. – 11:30 a.m.

SUB 168

Council in Attendance:

Marc Giullian (Business)
Stephanie McCalla (Faculty Senate)
Craig Ogilvie (Dean of The Graduate School)
Heidi Koenig (Student Representative)
Scott Powell (Agriculture)
Christopher Livingston (Architecture)
Brennan Reeves (Office of International Programs)
Catherine Dunlop (Letters)
Katey Franklin (Health & Human Development)

Also in Attendance:

Lauren Cerretti (Graduate School)
Emily Peters (Graduate School)

Absent

Rollin Beamish (Arts)
Sweeney Windchief (Education)
Stephan Warnat (Engineering)
Brian Rossmann (Library)
Wade Hill (Nursing)
Amy Reines (Sciences)

Meeting started at 10:02 a.m.

October 25, 2023 minutes

- Motion to approve by Powell, Livingston 2nd, 4 pass, 1 abstention, motion passes

Announcements

- Schedule items
 - November 22nd meeting is cancelled for Thanksgiving week
 - Poll for spring schedule
- Update from the Dean

- November 14th architectural firm A&E on campus to meet with stakeholders: Dean Ogilvie and several UGC members to attend
 - Need for community gathering space
 - Suggest adding a graduate student with a family to the meeting
- Collective bargaining agreement posted on the website
- Potential presentation to UGC in the spring term about entrepreneurship resources
- Faculty Senate update (McCalla)
 - Software procurement continues to be an issue
 - If it come up again, can take to the VPR
 - All Staff Council and Faculty Senate social
 - Improving communication across campus: if you have any suggestions, can send to McCalla
 - Discussion on if/how to include Faculty Senate in architecture firm's campus visit

Old Business

- Continued discussion re: 1 credit extension and in absentia policy draft
 - Add checkbox and comment box to the defense form, department could send for signatures and route a copy to the student
 - Reminder to get feedback from colleges and revisit at next meeting
 - Preference to get the process right
- Final term registration for non-research master's students
 - Options: Keep exception for MSSE, revise policy for non-research master's to 1 or 2 credits –would require manual review since some programs with the same code offer research and non-research options
 - Discussion
 - Don't need to make a policy around the unique needs of one program, okay with it being an exception
 - Concern of equity for students in other programs
 - Concern of unintended consequences of making the policy less stringent
 - MSSE could restructure their curriculum to meet the policy
 - Need to understand the program more
 - Dean Ogilvie to invite John Graves to UGC
- Clarify policy language on graduate certificate students and assistantships
 - Review policy revisions
 - Discussion:
 - Why can a certificate not be part of the assistantship?
 - Intend an assistantship to help a student attain a degree
 - Addiction Counseling certificate leads to licensure, don't need a master's degree in the field, 30 credit certificate, could benefit from being eligible to do research for the department

- Are eligible to work as an hourly employee
 - Housing requires degree-seeking students, graduate certificate students not eligible
 - If there is capacity, why should we block this?
 - Take policy back to colleges for feedback
- Revise formatting requirements for manuscript option
 - Would need to update graduate handbooks, work with library on archival capabilities
 - National movement in this direction
 - Should be a department level decision
 - The only update would be departments have the option to include a scholarly option, still up to the departments to decide to allow
 - Suggest some language for departments to take this upon themselves. Allowing that opportunity is a good idea.
 - In ETD guidance, not policy, can update wording to allow the opportunity, provide departments flexibility
 - Dean Ogilvie will work with the library on archival capabilities in parallel with UGC member's getting feedback from their colleges

New Business

- Master of Engineering in Manufacturing Engineering
 - Proposer to attend next meeting
 - Feedback:
 - 12 credit of 4xx level, consider keeping 4xx level at 9
 - C- or higher should be C or higher
 - Mentions accelerated option, but needs to include more details on accelerated option
 - How are Learning Outcomes #3 and #4 met in the required courses?
 - Update expenditure and revenue document to match text in proposal, i.e. no new faculty
 - 4 new courses would have to be offered every year, increased enrollment with no funding. Creating new programs without resources is not a sustainable model.
 - Chair Dunlop, with Faculty Senate leadership, is drafting a proposal on how to move forward with new programs.
 - Need to clarify program code discrepancy
 - 570 course number should be 592
 - Should a certificate path be included using the 4 required courses?
- Retired faculty serving on graduate committees
 - HR has recently been notifying retiring faculty that they cannot serve on committees for 6 months. Would like UGC to add policy that retired faculty can serve on committees.

- Proposed wording: “retired faculty members can serve on graduate committees without interruption in service”
- Dean Ogilvie to draft policy

Updates from subcommittees

- AI language: likely to have something from CFE ready for next meeting

Public comment

Adjourned at 11:32 am

Next scheduled meeting – November 8th in SUB Ballroom C