

**UNIVERSITY GRADUATE COUNCIL  
MINUTES**

September 13, 2022

1:00 p.m. – 2:30 p.m.

President's Conference Room

Council in Attendance:

Stephan Warnat (Engineering)  
Susanne Cowan (Architecture)  
Stephanie Ewing (Agriculture)  
Sweeney Windchief (Education)  
Wade Hill (Nursing)  
Craig Ogilvie (Dean of The Graduate School)  
Catherine Dunlop (Letters)  
Marc Giullian (Business)  
Katey Franklin (Health & Human Development)  
Amy Reines (Sciences)  
Brian Rossmann (Library)  
Brennan Reeves (Office of International Programs)  
Heidi Koenig (Student Representative)

Also in Attendance:

Emily Peters (Graduate School)  
Chris Fastnow (Planning & Analysis)  
Kirk Lubick (Research Compliance)

Absent:

Jane Mangold (Agriculture)  
Arts Representative  
Michael Everts (Architecture)  
Jennifer Thomson (Faculty Senate)

Meeting started at 1:00 pm

**August 30, 2022 minutes**

- Motion to approve by Reines, 2<sup>nd</sup> by Warnat, motion passes unanimously

**Announcements**

- **Update from the Dean**
  - Food scholarship: 42 grad students awarded by colleges; graduate school awarded 41
  - Dean Ogilvie has been meeting with departments. Main discussion topics: spring PhD recruitment and increasing professional master's
  
- **Faculty Senate update (Thomson):** no updates

## New Business

- Strategic plan connected to graduate students to the graduate council, items, metrics etc. (Chris Fastnow)
  - 3 intentional focus areas: transformational learning, scholarship that improves lives, expanding engagement
    - Graduate education included in all 3 areas
  - Transformational Learning:
    - Goal 1.1: diversity of student population, graduate students counted in most of these metrics (except nontraditional, Pell grant)
    - Goal 1.2: expand high-quality graduate education – align our programs with what students are looking for and what our communities need, support students with assistantships
      - Using the resources we have, funding has gone to PhD start awards, PhD completion awards, cost sharing with grants
    - #3 goals for volume and distribution across graduate degrees
      - Room to improve on these metrics: working on time to degree, retention initiatives
    - #4 systematic review of career paths: is our curricula tailored to be useful in the market?
      - This item has been paused as a campus wide initiative for now, but individual departments can work directly with The Graduate School
  - Scholarship:
    - Four Grand Challenges of Montana: caring for our environment, promoting wellness in our communities, food and fuel security, and securing the future of Montana
    - Goal 2.1: Enhance the significance and impact of scholarship—component of this is graduate student participation in research, creative, and entrepreneurial activities
    - Goal 2.2: expand interdisciplinary scholarship—at least 1 new interdisciplinary training grant or center grant for each grand challenge area by 2024
    - Goal 2.4: #4: more graduate students on external funding
  - Expanding Engagement: Mutually beneficial relationships between members of institution and members of the community
    - Goal 3.1. collaborations with Tribal nations and partners
  - Planning council's priority goals for next year: 1.1, 1.2 (expand high-quality graduate education), and 3.3
- Authorship guidelines (Kirk Lubick)
  - These are newly created guidelines; we previously did not have MSU specific guidelines
  - Authorship determination:
    - 4 criteria points: 1) design/conduct/reporting 2) drafting or reviewing the article for important intellectual content 3) final approval of the version to be published 4) ability to explain and defend the study in public or scholarly settings
  - Non-Author contributions: funding, general supervision or administrative support, writing assistance (e.g., editing/proofreading)
    - Most authorship disputes are from this list

- Violations: intentional exclusion of an author, acceptance or ascription of an honorary authorship (e.g., someone well respected in the field to give more validity to the paper), acceptance of ascription of a gift of authorship, acceptance or ascription of a ghost authorship (e.g., to benefit their career)
- Dispute resolution starts at the lowest level first: corresponding author, principal investigator, department chair, associate dean in charge of research (or equivalent), and then college dean
  - If the dispute includes a graduate student and reaches the college dean, the college dean should reach out to the Graduate School dean.
  - Unresolved disputes go to the Office of Research Compliance
    - The decision can be appealed to the Vice President for Research
- Open for questions/feedback
  - Acknowledge the power difference for students in these situations. Graduate students can go to Donna Negaard in The Graduate School or Office of Research Compliance for support.
    - Is this communicated to graduate students?
      - Plan to distribute this to students
  - Indigenous research: to address extraction of community held knowledge, often include community participants as authors
    - Most likely these situations will fit the 4 authorship criteria
    - Advise putting agreements in place prior to the start of research.
    - Lubick will revise the language and Dean Ogilvie will distribute to Council
    - Office of Research Compliance is currently working with tribal nations on intellectual property
  - Suggest including language on idea attribution into the guidance
  - Concern on wording of #3 (final approval of the version to be published): possible in some circumstances that a faculty member wouldn't send the final draft to the graduate student
    - Suggested wording: opportunity for final approval
    - Lubick will revise item #3 and send to Dean Ogilvie to distribute to Council

## Old Business

- Sub-committee appointments
  - Policy & Procedures: Hill, Mangold, Everts, Rossman (Ex Officio)
  - Curriculum: Reines, Warnat, Thomson (Ex Officio), Reeves (Ex Officio)
  - Governance: Dunlop, Giullian, Franklin, Sweeney
  - Still looking for volunteers for vice chair
- FCSED-CER: Family and Consumer Sciences Education Graduate Certificate
  - Response from proposer: 1) Yes, program is fully online 2) The department is prepared to offer additional sections if needed
  - Motion to approve: Warnat, second by Franklin: 6 in favor, 0 opposed, 2 abstain
    - Motion passes

Adjourned at 2:29 pm

Next scheduled meeting – September 27, 2022