

**UNIVERSITY GRADUATE COUNCIL
MINUTES**

Wednesday, February 28, 2018

11-12:30pm

Library CR1

Council in Attendance:

John Borkowski (Sciences)	Ann Ewbank (Education alternate)
James Becker (Health & Human Development)	Ahmed Al-Kaisy (Engineering)
Christopher Livingston (Architecture)	Dennis Aig (Arts)
Robert Rydell (Letters)	Jean Shreffler-Grant (Nursing)
Marc Giullian (Business)	Kathryn Bills (Student Representative)
Karlene Hoo (The Graduate School)	

Also in Attendance:

Lauren Cerretti (Graduate School)
Amanda Brown (Graduate School)
Tracy Sterling (Agriculture alternate)

Absent:

Michael Babcock/Abigail Richards (Faculty Senate)
Tena Versland (Education)
Fabian Menalled (Agriculture)

Meeting started at 11:05am

Feb 14, 2018 minutes

- Livingston moves, Giullian second, unanimous approval

Announcements

- **Update: Faculty Senate (Babcock/Richards)**
 - Absent, no update

Old Business

- **Department Handbooks (Borkowski)**
 - Handout of template, also posted to UGC shared drive
 - Handout of checklist—purpose is to ensure departments are aware of Graduate School policies
 - Dean Hoo asks if she can share template with Deans
 - Agreement to share with Deans
 - All example department handbooks are available on UGC shared drive
- **Update on Doctoral Program Prioritization (Hoo)**
 - Charrettes (2/20, 2/28 two sessions/day (10:00 – noon, 1:30 pm to 3:30 pm) SUB C
 - Purpose: identify metrics and data source
 - Data sources: Academic Analytics, Activity Insight, Office of Planning Analysis, Office of Sponsored Programs, Budget Office, Financial Aid, Registrar, Grad School
 - Programs are compared within their peer groups
 - Institution must invest in programs to see them succeed
 - Administration desires to create a score for each program

- **Master of Arts in English Education (MAEE) proposal (Livingston)**
 - Ongoing discussions between Department of Education and English Department
 - UGC decides to delay vote on the proposal
 - CLS and EHHD Deans meeting with Provost March 20
- **Master of Science in Data Science (MADS-MS) proposal (Livingston)**
 - Concern: where program is housed—joint ownership seems problematic
 - Chair Borkowski will follow-up with Math Department regarding housing the program
 - Notes there is current demand for this program
 - Q: who would provide resources for new faculty needed to teach courses?
 - Q: What is the minimal expected for “cross-department” collaboration?
 - Chair Borkowski will follow-up with Math department regarding Council’s concerns

New Business

- **Master of Science in Biological Science (BIOL-MS) proposal (Livingston)**
 - Catalog change
 - Livingston rolled back to department because doesn’t meet Grad School policy re: thesis credits requirement
- **Comments and general discussion re: there are many new programs coming through CiM**
 - Q: Most new program proposals seem to be master’s level. Is this incongruent with University’s mission to grow PhD production?
 - UGC’s boundary: to review proposals for their academic merit and needs of university
- **Master of Science in Dietetic Systems Leadership (DSLI-MS) proposal (Livingston)**
 - Currently there is a Montana Dietetic Internship program, non-degree, very limited capacity and limited internship availability
 - A 39-credit program is proposed
 - Program structure not entirely clear to Council
 - Nursing: Dietetic field is moving in a direction that requires the MS degree to practice; found proposal to be thorough
 - Send comments to Livingston by March 5th and he will send to MDI department/HHD
- **Master of Science in Health Science (HLSS-MS) proposal**
 - General confusion regarding what is being proposed. Dean Hoo emailed Director and will forward her response to subcommittee
- **Graduate Certificate in Pre-Medicine (PMCP-CERT) proposal**
 - Again unclear; Dean Hoo will contact the Director
- **Schedule discussion**
 - Council agreed to cancel 3/14 meeting due to a lack of quorum

Adjourned at 12:26 pm

Next scheduled meeting –March 28, 2018 at 11 am