

**UNIVERSITY GRADUATE COUNCIL
MINUTES**

Wednesday Feb 1, 2017

10:10 – 11:10 a.m.

ABB 145

Council in Attendance:

John Borkowski (Science)	Ahmed Al-Kaisy (Engineering)
Mary Miles (Health & Human Development)	Christopher Livingston (Architecture)
Fabian Menalled (Agriculture)	Franke Wilmer (Faculty Senate)
Karlene Hoo (The Graduate School)	Jean Shreffler-Grant (Nursing)
Marc Giullian (Business)	

Also in Attendance:

Amanda Brown (The Graduate School)	Lauren Cerretti (The Graduate School)
Megan Prettyman (International Programs)	Elizabeth Burroughs (Math)
Katie Sutich (Math)	Jennifer Green (Math)

Absent

Tena Versland (Education)	Ian van Coller (Arts)
Robert Rydell (Letters)	Kristin Smith (Student Representative)

Meeting started at 10:14am

Jan 18, 2017 minutes

- Livingston moved, Al-Kaisy second, unanimous pass; Shreffler-Grant abstained

Announcements

- **Ahmed Al-Kaisy, Vice Chair (Hoo)**
- **Sub committees for spring 2017** (sent prior to Jan 18 meeting)
- **Update from Office of International Programs (Prettyman)**
 - A Presidential Executive Order (White House) on Jan 27, 2017 created travel restrictions and denied entry for nationals from seven countries (Iran, Iraq, Libya, Somalia, Sudan, Syria, and Yemen)
 - U.S. Visas are not issued to applicants from any of these countries
 - Those already in possession of visas are being re-examined and denied entry into the U.S. if they were outside the U.S. at time of Executive Order, including students and professors employed in the U.S.
 - U.S. Visa interview waiver program is suspended for ALL countries
 - Office of International Programs (OIP) is advising any students or faculty from those seven countries to not make any international travel, even those with permanent resident status
 - OIP is available to advise if questions arise
 - MSU has 22 students from affected countries, majority are graduate students
 - OIP advises that if faculty have students they were planning to accept into summer or fall terms, to proceed as usual because situation is changing daily

- Comment: this could be very damaging to recruitment efforts and could create impression that the U.S. is not an inviting or even safe place for international students
- **Update from Faculty Senate (Wilmer)**
 - Three task force reports will be discussed this term but are not on today's FS agenda
 - Moved agenda items around to discuss creating a statement re: travel ban
 - Role and Scope template forthcoming, hopefully by March 1
- **DPC update (Brown/Cerretti), handout**
 - Handout of Program of Study holds summary report
 - Program of Study holds report will be sent to admins, graduate coordinators (GCs) today
 - Review of due dates for programs of study
 - Graduation applications for spring 2017 are due Monday (Feb 6)

Old Business

- **Department Handbooks (Borkowski)**
 - Email sent to admins and GCs across campus, around 12 handbooks are posted to UGC knox folder
 - Some programs indicated that they don't have a handbook
 - Chair Borkowski will send out an email with next steps
 - Q: will this move to subcommittee? Chair will review handbooks quickly and decide best course of action
- **Application Fees (Hoo)**
 - Dean Hoo sent change in application fees proposal to Associate Provost and Interim Provost. The Interim Provost recommended that The Graduate School meet with subset of grad students to get their input regarding new fees and implementation so all fees do not hit students at once

New Business

- **Level II Proposal, PhD Statistics, Statistics Education option (rec'd Oct 2016)**
 - Guests Dr. Elizabeth Burroughs, Mathematics department head; Dr. Jennifer Green, Statistics professor; Katie Sutich, Mathematics program coordinator
 - Sent via email with this week's agenda, also available in Course Inventory Management program (CIM)
 - Review of process
 - For Statistics students who wish to research teaching and learning in statistics
 - Would be unique offering in MUS system and nationally, which will help with advertising and growing the program
 - Q: will program have its own CIP code? Unsure
 - Q: does Math have faculty with this specialization available? Yes, two faculty with specific statistics education credentials
 - All Mathematics faculty are supportive of program and willing to serve on graduate student committees
 - Almost all courses are pre-existing; plan is to prepare one special topics (591) course
 - MS in Statistics will be required for entry to the PhD program
 - Math currently has about 25 MS Statistics students and offer coursework and professional paper options (in other words, no thesis)

- Program will be distinct from current Statistics PhD program (unlike the Math Education program which is not distinct from the Mathematics PhD program)
- Comment: Courses not listed in proposal
 - Should be; will double-check CIM for all materials
- Q: what are student qualifications required for program? No specific qualifications other than statistics background; education experience not required
- Department of Education has given support to program as well
- Hoo: next steps are for UGC to discuss, come up with additional questions for correspondence with department, and eventually vote; then send to Faculty Senate
- Hoo: provost's office requires that resources needed section of proposal is adequately answered;
- Miles (chair of curriculum subcommittee) requests comments from Council to be sent to her this week so that she can put together questions to send to Mathematics department
- **UGC meeting during spring break, March 15th, 2017**
 - Not during spring break, many members travelling
 - Explore option to meet 3/8
- **Level II Proposal, History (rec'd Dec 2016)**
 - Will be discussed with guests on Feb 15

Adjourned at 11:13 a.m.

Next scheduled meeting – Feb 15 at 10:10 a.m.