

**AGENDA**  
For  
**UNIVERSITY GRADUATE COUNCIL**

Wednesday, February 4, 2014

1:00 – 3:00 p.m.

Sherrick 103

Opening – 1:05 p.m.

Approval of Minutes – Jan. 21, 2015

Announcements

- Review of Progress Form; GPA and student signature (Hoo)

Old Business

- Doctoral 12 credit requirement beyond master's degree policy vote, see policy proposal from 10/10/2014 (Cerretti)
- MS credits toward Doctoral, policy vote (Cerretti)
- One-credit extension policy, discussion
- Commencement participation for graduate candidates using One-credit extension, discussion
- Graduate student representative as a part of UGC, feedback from council

New Business

- Change in grading method for 590/690 credits, discussion (Hoo)
- Graduate Representative, discussion

Committee Reports

- Policy and Procedures Committee (Borkowski, Bangert, Shreffler-Grant,)
- Curriculum Committee (Miles, LeCain, Lipfert, Babbitt alternate)
  - Report on Guidelines for Level of Review for Curriculum Changes
- Governance Committee (Dyer, Al-Kaisy, Christensen)
  - Revised UGC by-laws regarding role of Faculty Senate member voting role

End: 2:55 p.m.

Next scheduled meeting – Wednesday, February 18, 2015 1:00 – 3:00 pm in Sherrick 103

Proposal to UGC

UGC Meeting Feb 4, 2015

Topic: In any doctoral program, at least 12 coursework credits must be taken at MSU.

<u>Policy</u>	<u>Remarks</u>
<p>Current:                      Doctoral students who have previously earned a master's degree must take at least twelve (12) coursework credits and eighteen (18) to twenty-eight (28) dissertation (690) credits.</p>	<p>Sometimes students try to claim their MSU master's coursework as their "12 MSU credits."</p>
<p>Proposed:                      Doctoral students who have previously earned a master's degree must take at least twelve (12) coursework credits and eighteen (18) to twenty-eight (28) dissertation (690) credits.</p> <p><b>For students who apply master's credits, an additional twelve (12) coursework credits must be taken beyond the master's degree credits.</b></p>	<p>Example: Jane wishes to apply MSU master's credits toward her PhD program and her committee agrees. Jane must still take at least twelve (12) coursework credits beyond her master's degree coursework to meet PhD requirements.</p>
<p>50% of 60 doctoral credits should be taken at MSU:                      A minimum of thirty (30) credits applicable to the doctoral degree must be taken at MSU <b>and do not include master's degree credits.</b></p> <p>➤ <i>Reminder: this deals with residency</i></p>	<p>Master's credits cannot be counted to satisfy two rules.</p>

Motion:

Second:

Vote:

Amendment(s):

Effective Date:

Proposal to UGC

UGC Meeting Feb 4, 2015

Topic: Credits “considered” or “applied” from master’s degree toward doctoral requirements.

<u>Policy</u>	<u>Remarks</u>
<p>Current: A maximum of thirty (30) credits from a previously earned master's degree (from MSU or another accredited University) may be applied toward the sixty (60) credit minimum required for the doctoral degree.</p>	<p>Currently, students are able to count up to 30 credits and thesis/professional paper credits toward their doctoral degree.</p>
<p>Proposed: A maximum of <b>twenty-one (21)</b> credits from a previously earned master's degree (from MSU or another accredited University), may be applied/considered toward the sixty (60) credit minimum required for the doctoral degree.</p> <ul style="list-style-type: none"> <li>➤ <i>Reminder: of the doctoral credits, only 3 can be pass/fail coursework.</i></li> <li>➤ <i>Reminder: 12 credits must be original coursework to the doctoral degree.</i></li> <li>➤ <i>Reminder: 3 of the considered master's credits can be pass/fail if taken at MSU.</i></li> <li>➤ <i>Reminder: this policy does not affect en route students.</i></li> </ul>	<p>The proposed policy lowers the maximum allowable master’s credits applied/considered to 21.</p> <p>Note: these credits are not transfer credits.</p>

Motion:

Second:

Vote:

Amendment(s): At the 2/4/15 UGC meeting it was unanimously passed to amend the proposed language to include, “*this policy does not affect continuing students.*”

Effective Date:



Review of Progress (Due at the end of every spring term)

Student ID Number: \_\_\_\_\_ Department: \_\_\_\_\_

Student Name: \_\_\_\_\_ Cum GPA: \_\_\_\_\_ Term GPA: \_\_\_\_\_
(Last Name, First Name)

- Checkboxes for Masters, Doctoral, Plan A Thesis, Plan B Prof. Paper, Plan C All Coursework, Ed.D., Ed.S., DNP, Ph.D.

Overall Progress

- Checkboxes for 'The student is making satisfactory progress' and 'The student is making unsatisfactory progress for the following reasons:'

Empty rectangular box for reasons of unsatisfactory progress.

Progress in the Scheduled Degree Requirements

- Checkboxes for Program of Study submission, DegreeWorks review, approved Program of Study, Qualifying/Candidacy Examination, Oral/Written Comprehensive Examinations, Defense of thesis/dissertation, and meeting with committee.

Progress in Research

- Checkboxes for Manuscript in preparation, Manuscript publications, Studio in preparation, Dissertation/thesis in preparation, Professional Paper/Project in preparation, Oral presentation/poster session, Conference attendance, and Scholarly work.

Comments:

Large empty rectangular box for student comments.

Committee Chair or Graduate Coordinator Signature

Date

Student Signature

Date