

# 44<sup>th</sup> Annual Municipal Institute

Elected Officials | May 7 – 9, 2024

Fairmont Hot Springs, 1500 Fairmont Rd, Anaconda, MT 59711

## TUESDAY – MAY 7

|              |   |                              |
|--------------|---|------------------------------|
| 10:00 - 5:00 | <b>Check-in/Registration</b><br><i>Location: Meeting Area Foyer</i>                                       |                              |
| 12:00 - 1:00 | <b>Lunch - MMCTFOA Meeting</b><br><i>Location: Cutthroat/Grizzly</i>                                      |                              |
| 1:00-1:50    | <b>Budget from Start to Finish</b><br><i>Location: Ponderosa</i>  | Jodie Campbell & Jodi Rogers |
| 2:00 - 2:50  | <b>Executive Session and Recording Meetings</b><br><i>Location: Ponderosa</i>                             | Dan Clark                    |
| 3:00 - 4:50  | <b>Interviewing &amp; Employee Hiring Process (joint session)</b><br><i>Location: Bitterroot/Sapphire</i> | Derrek Shepherd              |
| 5:30 - 7:00  | <b>Reception</b><br><i>Location: TBD</i>  |                              |

## WEDNESDAY – MAY 8

|               |  |   |
|---------------|--|---|
| 8:00 - 8:50   | <b>Harassment-Free Workplace</b><br><i>Location: Ponderosa</i>   | Jordan Crosby                               |
| 9:00 - 10:15  | <b>Intergenerational Communication and Management</b><br><i>Location: Ponderosa</i>                        | Ashley Kent                                 |
| 10:30 - 12:00 | <b>Voter Review (joint session)</b><br><i>Location: Bitterroot/Sapphire</i>                                | Dan Clark & Ashley Kent                     |
| 12:00 - 1:15  | <b>Lunch – MMIA presentation &amp; MMCT&amp;FOA business meeting</b><br><i>Location: Cutthroat/Grizzly</i> |   |
| 1:45 - 2:15   | <b>Tax Increment Financing (TIF) 101</b><br><i>Location: Sapphire</i>                                      | Regional Economic Development Professionals |
| 2:30 - 5:00   | <b>Interactive Tour</b><br><i>Location: Downtown Butte</i>   |   |

## THURSDAY – MAY 9

|              |  |                  |
|--------------|--|------------------|
| 8:00 - 9:20  | <b>Forming Relationships with the Media/FOIA (joint session)</b><br><i>Location: Bitterroot/Sapphire</i> | Melody Martinsen |
| 9:30 - 10:20 | <b>Land Use and Planning in Montana 101 (joint session)</b><br><i>Location: Bitterroot/Sapphire</i>      | Kelly Lynch      |

|               |   |               |
|---------------|---|---------------|
| 10:45 - 11:45 | <b>Ethics</b><br><i>Location: Ponderosa</i> | Thomas Jodoin |
|---------------|---|---------------|

|              |   |                     |
|--------------|---|---------------------|
| 12:00 - 1:00 | <b>Lunch Graduation &amp; Awards Banquet</b><br><i>Location: Cutthroat/Grizzley</i> | Blast from the Past |
|--------------|---|---------------------|

